

When do I pay you if I choose to use PayPal?

If you want to pay us via PayPal instead of using a credit or debit card, you'll need to send us payment via PayPal on the same day you mail or drop off your documents.

Or if a high school or college will be mailing to us directly your notarized diploma, degree, or transcripts, or a Texas government entity will be mailing us a certified copy of your Texas marriage certificate, marriage license, birth certificate, death certificate, divorce decree, divorce certificate, TXDPS criminal background check report, or a TXDPS driving record report.

We must receive your full payment, a prepaid return FedEx or UPS shipping label, and our Texas apostille order form via email before we receive your documents by mail or drop off.

In the optional **notes section on PayPal**, type in "*apostille service for XYZ* (insert the foreign country that you are submitting your document to)" and then type in what type of document you need apostilled and whose name is listed on the document if it's not your name.

When using PayPal, you won't see your payment going to Apostille Texas, since you need a real person to link the account to. The person's **first and last name initials that you will see** when using the listed email address to send us a PayPal payment are **B and J**.

This is how we'll match up your email order paperwork with the documents that you or a school or Texas government entity will mail us separately, which won't have our order form along with it.