

# Can I scan or take a photo and email you my documents to review?

Email away and fire when ready, Sparky!

We strongly recommend that **you scan or take a photo and then email us any non-recordable documents (any notarized documents) before you mail or drop them off to us, so we can make sure they have been properly prepared and notarized.** If you don't do this step (take us up on our free email document review) before you mail or drop off your documents to us, and your documents get rejected by the Texas Secretary of State because of errors you and/or the notary you hired made.

You will then have to redo your documents and pay us our full apostille service fees a second time to attempt to file all your documents with the State of Texas for a second time. We don't want this to ever happen to you, but we can't help you avoid having your documents rejected by the state unless you email them to us **(you cannot mail or drop off documents to us to review)** to do a document review. All documents you mail or drop off to us will always be filed with the State of Texas, and you will be charged regardless if they accept or reject your documents for any reason.

For **recordable documents** such as Texas birth certificates, death certificates, marriage licenses, marriage certificates, divorce decrees, and divorce certificates you won't need a review as long as your recordable document is an original or a Texas Vital Statistics (Texas Vital Records) or Texas county-issued raised seal certified copy that was issued after the year 2000.

There is nothing to review because **no notarization is required and no special verbiage is needed** on those types of legal

recordable documents.

For **non-recordable documents** such as a power of attorney, wills, trusts, lease agreements, K-12, high school or college degrees, diplomas, transcripts, or records, affidavits, contracts, leases, translation and translated documents, consent forms, travel forms, utility bills, bill of sales, agreements, shipping records, immigration and adoption paperwork, single status affidavits, and ID photocopies like drivers licenses, passports, passport cards, permanent resident cards (Green cards), visas, social security, and veterans affairs benefits letters, and social security cards those all require specific Texas notary verbiage added to them, only certain people are allowed to sign them, and they must be notarized properly by a Texas notary public.