## How do I order a federal apostille or authentication from your company?

Simply follow these three steps, and then we can take care of everything for you:

**Step 1:** Mail (or drop off at our Austin, TX office) your original federal documents or original non-Hague Convention member country documents to us. If it's an FBI criminal background check report, you EMAIL the original PDF to us that you downloaded from a FBI channeler website; you DO NOT mail it to us.

**Step 2:** Email or mail us a prepaid return FedEx or UPS shipping label so we can mail your documents back to you or to whomever you want.

Step 3: Complete and email or mail us our federal apostille
service order form.